



28 MARCH 1997

Weather

**AIR FORCE WEATHER STANDARDIZATION
AND EVALUATION PROGRAM**

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This supplement expands on the guidance provided in AFI 15-180, and applies to all PACAF organizations which provide or receive weather support. Units may further supplement this instruction and command supplement, as required. If supplemented, submit a copy to HQ PACAF/DOW, 25 E Street, Suite I232, Hickam AFB, HI 96853-5426.

AFI 15-180, 1 June 1996, is supplemented as follows:

2.1. Program Administration. The weather unit commander/chief may delegate tasks of managing the program to subordinates.

2.1.7. Weather units will document certifications, testing, and re-certifications on AF Fm 1098, Special Task Certification and Recurring Training, or similar automated product as authorized in AFI 36-2201, paragraph 3.11.10.5. Maintain these records in the individual's training folder (AF Fm 623 for E-6s and below).

2.2.1. Testing materials believed to be misleading, confusing, or unrepresentative should be identified to HQ PACAF/DOW for resolution with HQ AWS/CVV.

2.2.2. Test materials will be available on the HQ PACAF/DOW Virtual Weather Service (VWS) Homepage in the AFWTSE section, on the HQ PACAF Falcon BBS, on the HQ AWS BBS and Homepage, or from HQ PACAF/DOWV upon request.

3.4.1. Scheduling Evaluations. HQ PACAF/DOW will nominate units to be visited after coordination with the appropriate group, squadron and weather unit commander. Units may request changes to the schedule through channels to HQ PACAF/DOW. Approval of these requests will be considered on a case-by-case basis. HQ PACAF/DOWV will work schedule changes with HQ AWS/CVV. Requests for changes must be made at least 120 days in advance of the scheduled visit so a substitute unit can be designated. With the exception of the 607 WS, HQ PACAF/DOW will select a substitute unit for evaluation after coordination with the appropriate group, squadron and weather unit commander. The 607 WS/CC will provide substitute 607 WS units when requesting schedule changes. A coordinated effort should be

made to deconflict AFWTSE inspection dates with other visit and inspection programs (Combat Effectiveness Readiness Inspections, Quality Air Force Assessments, Air Traffic System Analysis Visits, Meteorological Process Reviews and Staff Assistance Visits). When possible, no other inspection should be scheduled within 90 days either side of the AFWTSE without the concurrence of the appropriate group, squadron, and weather unit commander and HQ PACAF/DOW.

3.8.2. Follow-up Evaluations. Any unit rated as Q3, "UNQUALIFIED," should request a staff assistance visit (SAV) from HQ PACAF/DOW to help correct identified deficiencies and will be scheduled for a re-visit to assess corrections and allow the unit to re-qualify. This revisit will be scheduled within 180 days after the AFWTSE visit. HQ PACAF/DOW will provide a team to evaluate the weather unit IAW AFI 15-180 and this supplement.

3.9.2. Checklists will be available on the HQ PACAF/DOW Virtual Weather Service (VWS) Homepage in the AFWTSE section, on the HQ PACAF Falcon BBS, on HQ AWS's BBS and Homepage, or from HQ PACAF/DOWV upon request.

3.9.2.1.(Added-PACAF). Newly assigned weather unit commanders, OICs, CWSOs and NCOICs will perform a self-inspection using the SAFE checklist to assess the technical and operational health of their unit (or section). The self-inspection should be completed within 60 days of arrival. Correct all deficiencies identified during the self-inspection to meet established standards published in the SAFE checklist. Document and file the self-inspection and corrective actions. This process will provide station leadership with a better understanding of weather operations and provides an excellent vehicle to make quality improvements.

5.1.5.1.(Added-PACAF). Disposition of discrepancies. The weather unit will develop an internal plan to correct all discrepancies. The plan should include fix action, suspense, milestones, etc., to bring the discrepancy item to closure. If any individual scores a Q3 on a checkride or written proficiency test, station leadership will take immediate action to requalify the individual on the particular area that was rated "UNQUALIFIED."

5.1.5.2.(Added-PACAF). The weather unit will submit a plan to HQ PACAF/DOW (in letter format) through appropriate channels describing corrective actions for all critical discrepancies (all discrepancies within Operational Areas rated below 60% with 0, 1, or 2 points earned) within 60 days of the AFWTSE report date. The plan should include fix action, suspense, milestones, etc., to bring the discrepancy item to closure.

5.1.5.3.(Added-PACAF). For those items that have been corrected prior to submitting the plan, the unit should describe the action taken and recommend closure.

5.1.5.4.(Added-PACAF). HQ PACAF/DOW will evaluate the plan and corrective actions, recommend changes where needed, and provide functional guidance and advice to HQ PACAF/DO for item closure. HQ PACAF/DO is the closure authority.

5.1.5.5.(Added-PACAF). HQ PACAF/DOW will notify the unit in writing as to the disposition of each item.

5.1.5.6.(Added-PACAF). The unit will update the status of each item every 30 days until closure. This status is briefed to the HQ PACAF/DO.

THOMAS A. LYONS, Jr., Colonel, USAF
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